

July 2021 Work-Study Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4 Independence Day	5 ISU Closed	6	7 Y/N Indicator Checking Fall 21 (External and A+)	8	9	10
11	12 Start approving data changes and fall hires, add jobs	13	14	15	16	17
18	19 Email to managers, JM Support to initiate profile changes for Fall (Work-Study Eligible Report)	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile	10	11	12	13	14
15	16 Work-Study Program Begins	17	18	19	20	21
22	23 First Day of Classes Run ISU Unsubmitted and Unapproved Time Report through 8/21	24	25	26	27	28
29	30	31 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 8/16 or hire date	1	2	3	4

September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3 Deadline for HCM work-study transactions dated to 8/16 after today use 9/1	4
5	6 ISU Closed	7 Mass Time Approval thru 8/21 Run ISU Unsubmitted and Unapproved Time Report through 8/31	8	9	10	11
12	13	14	15 Pay Date 8/16-8/31 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 9/1 or hire date	16	17	18
19	20	21 Run ISU Unsubmitted and Unapproved Time Report through 9/15 Deadline for HCM work-study transactions dated to 9/1, after today use 9/16	22	23	24	25
26	27	28	29	30 Pay Date 9/1-9/15 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 9/16 or hire date	1	2

October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5 Run ISU Unsubmitted and Unapproved Time Report through 9/30	6 Deadline for HCM work-study transactions dated to 9/16, after today use 10/1	7	8	9
10	11	12	13	14	15 Pay Date 9/16-9/30 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 10/1 or hire date	16
17	18	19 Run ISU Unsubmitted and Unapproved Time Report through 10/15	20 Deadline for HCM work-study transactions dated to 10/1, after today use 10/15	21	22	23
24	25	26	27	28	29 Pay Date 10/1-10/15 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 10/16 or hire date	30
31	1	2	3	4	5	6

November 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2 Run ISU Unsubmitted and Unapproved Time Report through 10/30	3	4 Deadline for HCM work-study transactions dated to 10/16, after today use 11/1	5	6
7	8	9	10	11	12	13
14	15 Pay Date 10/16-10/31 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 11/1 or hire date	16	17	18 Deadline for HCM work-study transactions dated to 11/1, after today use 11/16	19	20
21	22 Run ISU Unsubmitted and Unapproved Time Report through 11/15	23	24	25 ISU Closed	26 ISU Closed	27
28	29	30 Pay Date 11/1-11/15 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 11/16 or hire date	1	2	3	4

December 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6 Run ISU Unsubmitted and Unapproved Time Report through 11/30 Deadline for HCM work-study transactions dated to 11/16, after today use 12/1	7	8	9	10	11
12	13	14	15 Pay Date 11/16-11/30 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 12/1 or hire date	16	17 Deadline for HCM work-study transactions dated to 12/1, after today use 12/16	18 ISU Graduation
19	20 Run ISU Unsubmitted and Unapproved Time Report through 12/15	21	22	23	24 ISU Closed	25
26	27 ISU Closed	28	29	30 Pay Date 12/1-12/15 Run Work-Study Eligible w/o Work-Study Job report, start job change into WS profile, back to 12/16 or hire date	31 ISU Closed Final day of WS for Fall	1 New Year's Day