

2017-2018 Institutional Verification Form (Student)

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification (CFR Title 34, Part 668). In this process, Iowa State University will be comparing information from your FAFSA with copies of 2015 Federal IRS Form 1040, W-2 forms, or other financial documents. If there are differences between your FAFSA information and your verification documents provided, the Office of Student Financial Aid may make corrections to your FAFSA using the information provided in the verification process.

Student Information

Last Name First Name Middle Initial University ID

Student's Tax Forms and Income Information

CHECK ONE	IF YOU:	YOU MUST:															
<input type="checkbox"/>	USED the IRS Data Retrieval Tool to transfer 2015 tax data to the 2017-2018 FAFSA.	Complete this Verification Worksheet and return it to our office. (You DO NOT NEED to provide a copy of your IRS Tax Return Transcript at this time.)															
<input type="checkbox"/>	USED the IRS Data Retrieval Tool to transfer 2015 tax data to the 2016-2017 FAFSA.	Complete this Verification Worksheet and return it to our office. (You DO NOT NEED to provide a copy of your IRS Tax Return Transcript at this time.)															
<input type="checkbox"/>	DID NOT (or could not) transfer 2015 income information to the FAFSA using the IRS Data Retrieval Tool.	Complete this Verification Worksheet and return it to our office and attach a signed copy of your Federal 2015 IRS Form 1040 filed with the IRS* *New federal guidance provided on 4/24/2017 now allows the acceptance of the 1040 for 2017-2018 FAFSA verification purposes*															
<input type="checkbox"/>	DID NOT work and WILL NOT file a 2015 Federal Tax Return.	Complete this Verification Worksheet and return it to our office. List your source of income (i.e. Disability, pension, etc.) Source: _____															
<input type="checkbox"/>	Filed a foreign return or had foreign income	Complete this Verification Worksheet and return it to our office. Provide an English translation of your foreign financial documents. If you filed a Puerto Rico tax return, provide a signed copy of the 2015 Puerto Rico 1040 tax return (does not need to be translated).															
<input type="checkbox"/>	WORKED, but NOT REQUIRED TO FILE a 2015 Federal Tax Return.	Complete this Verification Worksheet and return it to our office. Attach copies of all your 2015 W-2 forms. List below every employer even if the employer did not issue a W-2.															
		<table border="1"> <thead> <tr> <th>Student's Employer Name</th> <th>2015 Amount Earned</th> <th>IRS W-2 Issued? Y/N</th> </tr> </thead> <tbody> <tr> <td></td> <td>\$</td> <td>Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> <tr> <td></td> <td>\$</td> <td>Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> <tr> <td></td> <td>\$</td> <td>Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> <tr> <td></td> <td>\$</td> <td>Yes <input type="checkbox"/> No <input type="checkbox"/></td> </tr> </tbody> </table>	Student's Employer Name	2015 Amount Earned	IRS W-2 Issued? Y/N		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>		\$	Yes <input type="checkbox"/> No <input type="checkbox"/>
Student's Employer Name	2015 Amount Earned	IRS W-2 Issued? Y/N															
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>															
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>															
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>															
	\$	Yes <input type="checkbox"/> No <input type="checkbox"/>															

Exception: Amended Tax Filers:

If you filed, an amended 2015 Federal Tax Return, you must submit a signed copy of your original Federal 2015 IRS Form 1040 as well as a signed copy of your amended Federal Tax Return (IRS Form 1040-X) even if you used the IRS Data Retrieval Tool. The IRS Data Retrieval Tool does not reflect the amended return information.



W-2 Information

Were you issued 2015 W-2(s)? Yes No
 Are amounts listed in Box 12, 12a-12d? Yes No

If yes, review all codes in box(es) 12,12a-12d on the W-2. List below Box number (#), code and dollar amount (\$):

Box# _____ Code _____ \$ _____ Box# _____ Code _____ \$ _____
 Box# _____ Code _____ \$ _____ Box# _____ Code _____ \$ _____

Additional Student Financial Information

If your answer is zero or does not apply, enter 0 (zero). **Do not leave blank.**

Taxable earnings from Federal Work-Study in 2015 . Work-Study College Name: _____	\$
Earnings from work under a cooperative education program offered by a college in 2015 . College Name: _____	\$
Annual child support received for all children. Do not include foster care or adoption payments in 2015 .	\$
List housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits) in 2015 . For members of the military: Do not include BAH or the value of on-base military housing. Do include BAS.	\$
List other untaxed income not reported, such as workers' compensation, disability, money paid on your behalf by someone other than a parent (i.e. grandparent), veterans noneducation benefits, Health Savings Account (IRS Form 1040 Line 25), etc. in 2015 . Do not include student financial aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels. List source(s) of other untaxed income: _____	\$

Signature

By signing this worksheet, I certify that all the information reported is complete and correct. I understand if I purposely give false or misleading information on this worksheet, I may be fined up to \$20,000, sent to prison, or both. I am also granting the Office of Student Financial Aid permission to update the FAFSA through the Federal Student Aid online correction tool to match the values found on this and other verification documents you have or will provide.

 Student Signature (in blue or black ink)

 University ID

 Date